

**COMMON COUNCIL
Agenda Request Form**

(Form B-01-2012)

Organizations and individuals are asked to submit a request form and supporting documents to be placed on the agenda. You will be contacted by the City confirming the date of the meeting in which your request will be heard. Please make sure that your contact information is accurate in case we need to get in touch with you. The Common Council meets on the 1st and 3rd Monday of each month at 6:00 p.m. in City Hall located at 70 E. Monroe Street.

Date Submitted:	December 2, 2015	Meeting Date:	12/7/15
Contact Information:			
Requested by:	City Attorney Lynn Gray		
On Behalf of Organization or Individual: City of Franklin			
Telephone:	317-738-3365		
Email address:	lynng@jgmlawfirm.com		
Mailing Address:			
Describe Request:			
Common Council Ordinance No.: 15-10 Ordinance Repealing Ordinance 02-04 Relative to the Civilian Personnel Policy & Procedural Manual and Adopting the City of Franklin Employee Handbook			
List Supporting Documentation Provided:			
Common Council Ordinance No.: 15-10			
Who will present the request?			
Name:	City Attorney Lynn Gray	Telephone:	317-738-3365

In order for an individual and/or agency to be considered for new business on the Common Council agenda, this reservation form and supporting documents must be received in the Mayor's office no later than 4:00 p.m. on the Wednesday before the meeting.

ORDINANCE NO.: 2015-10
OF THE COMMON COUNCIL OF THE CITY OF FRANKLIN, INDIANA

**ORDINANCE REPEALING ORDINANCE NO. 02-04 RELATIVE TO THE
CIVILIAN PERSONNEL POLICY AND PROCEDURAL MANUAL AND ADOPTING
THE CITY OF FRANKLIN EMPLOYEE HANDBOOK**

WHEREAS, the Common Council of the City of Franklin, Indiana by Ordinance No. 02-04 adopted a Civilian Personnel Policy and Procedural Manual.

WHEREAS, the Board of Public Works and Safety of the City of Franklin, Indiana, by Resolution No. 15-13 supports the adoption of the attached City of Franklin Employee Handbook by the Common Council of the City of Franklin, Indiana..

WHEREAS, the Board of Public Works and Safety of the City of Franklin, Indiana, and the Common Council of the City of Franklin, Indiana believe that adoption of the attached Employee Handbook is in the best interest of the employees of the City of Franklin and that all prior Manuals, Resolutions and Ordinances inconsistent thereto should be repealed.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF FRANKLIN, INDIANA, ORDAINS AND ENACTS THE FOLLOWING:

- 1) **Repeal of Ordinance No. 02-04:** Ordinance No. 02-04 which adopted a Civilian Personnel Policy and Procedural Manual is repealed and the attached City of Franklin Employee Handbook (attached hereto as Exhibit "A") is adopted in full;
- 2) **Construction of Clause Headings:** The clause headings appearing in this Ordinance have been provided for convenience and reference, and do not purport and will not be deemed to define, limit or extend the scope or intent of the clauses to which the headings pertain;
- 3) **Repeal of Conflicting Ordinances:** The provisions of all other Ordinances in conflict with the provisions of this Ordinance are of no further force or effect and are now repealed. Furthermore, any prior employee policy or procedural manuals in conflict with the terms of the policies and procedures adopted herein, are hereby repealed.
- 4) **Severability of Provisions:** If any part of this Ordinance is held to be invalid, such part will be deemed severable and its invalidity will have no effect upon the remaining provisions of this Ordinance;
- 5) **Duration and Effective Date:** The provisions set forth in this Ordinance become and will remain in full force and effect (until they're repealed or amended by Ordinance) on the day of the passage and adoption of this Ordinance by signature of the executive in the manner prescribed by Indiana Code.

This Ordinance having been passed by the legislative body and presented to me was Approved by me and duly adopted, pursuant to Indiana Code § 36-4-6-16(a), this _____ day of _____, 2015 at _____ o'clock _____M.

Joseph E. McGuinness, Mayor

Attest:

Janet P. Alexander,
City Clerk Treasurer

Approved as to Form:

Lynnette Gray, City Attorney